

**Lynchburg Public Library
Policy Manual**

Issue Date: 08/2006
Reviewed Date: 3/3/2025

**BULLETIN BOARD
Adult Services**

Display Material Criteria:

- Announcements of local, cultural, educational and/or recreational events and programs by non-profit groups may be posted.
- All area theatre concert may be posted to promote cultural awareness regardless of their non-profit/profit status.
- The library retains the right to accept or reject any material for display.
- The library displays a wide variety of posters, announcements, etc., but cannot display any printed material that is solely based on a religious ceremony. Posters from religious organizations which are announcing concerts, bake sales, yard sales, etc., will be allowed.
- Personal announcements such as yard sales, autos for sale, personal displays, etc., will not be displayed due to the vast amount of space required for display.

Procedure:

- All patrons wishing to display a posting must submit the material to the Adult Services desk.
- The Librarian on duty will determine if the posting meets the required criteria (as outlined above).
- Adult Services staff will review the board weekly to maintain current information.